



TITLE AGENCY SUPPLEMENT

1. Law Firm Name: _____

Name of the title insurance agency: _____

Address, if different from law firm address: _____

Date established: _____

Type of entity:

- Proprietorship
- Corporation

- Partnership
- Other (Describe):

2. Is the title insurance agency owned 100% by the law firm or members of the law firm? Yes No

List each owner and their percentage of ownership in the title agency.

Owner	% Ownership	Owner	% Ownership
	%		%
	%		%
	%		%
	%		%

3. List each title insurance company represented, the approximate premium volume placed with each, and the dollar limit of responsibility, if any, in the contract with the title agency.

Insurance Company	Premium Volume	Limit of Responsibility*
	\$	\$
	\$	\$
	\$	\$

* Please include copies of all contracts with dollar limits.

4. What is the estimated number of closings per month handled through the title agency? _____

5. Provide the number of non-lawyer staff employed in the title agency: _____

6. Please provide a breakdown of gross revenue for the past fiscal year ending:

Activity	Gross Revenue	Past Fiscal Year Revenue	Next 12 Months (Est.)
Title Agency	\$	\$	\$
Abstracting	\$	\$	\$
Escrow/Closing	\$	\$	\$
Other (please describe)	\$	\$	\$
TOTAL ALL SOURCES	\$	\$	\$

7. Does any one client represent more than 10% of the applicant's annual revenue? Yes No
If yes, please provide a list all such clients and the percentage of the firm's gross receipts on firm letterhead.

8. Do you process and issue policies? Yes No
If yes, describe any restrictions placed upon you by the title company: _____

9. Does an attorney act as closing agent in all the transactions performed at the agency? Yes No
If not, whom? _____

10. Are all policies physically reviewed by the agency generated by your law firm? Yes No
If not, who reviews the policies for accuracy? _____

11. Are all closing handled by the title agency generated by your law firm? Yes No
 If not, explain: _____
12. In the last three years, has any member of the title agency been involved in title work involving natural resources, oil & gas, or mineral rights? Yes No
If yes, please complete the following:
 a. How much of the firm's revenues were derived from this practice? _____
 b. What is the size/value of the three largest transactions? _____
13. Is the title agency currently insured for professional liability? Yes No
If, yes, please attach a copy of the policy declarations.
14. a. Does the firm hold client funds in escrow? Yes No
 b. If yes, are wire transfer instructions always verified by phone contact with known parties at the client or bank? Yes No
 c. If yes, are wire transfer instructions always sent by encrypted email or fax? Yes No
15. Does the title agency have a cyber policy, crime policy or bond? Yes No
If yes, please attach a copy of the policy declarations.

CLAIM INFORMATION

16. Have any claims or suits been made during the past five years against you, your predecessor(s) in business, or any of your present or past agents? Yes No
 If yes, please provide details: _____
17. Are you aware of any circumstances which may result in any claim being made against you, your predecessor(s) in business, or any of your present or past agents? Yes No
 If yes, please provide details: _____
18. Has any title insurance policy or application for you, your predecessor(s) in business, or any of your present or past agents ever been declined or canceled? Yes No
 If yes, please provide details: _____

We declare the information submitted herein is true to the best of our knowledge and that no information has been omitted or misrepresented. This information becomes a part of our Lawyers Professional Liability Application. We understand that signing this application does not bind the applicant or the Company to complete the insurance.

We further declare that we have disclosed the following number of claims, suits and incidents with this application: _____

 Signature of Applicant

 Print Name

 Title

 Date:

THIS APPLICATION MUST BE SIGNED BY A FIRM PRINCIPAL