

**LAWYERS PROFESSIONAL LIABILITY
FEE SUIT SUPPLEMENT**

FIRM NAME: _____

1. a) How many suits to collect unpaid fees has the firm filed in the last five years? _____
b) How many of those clients that the firm sued paid the balances due? _____
c) How many suits remain open? _____
d) Does the firm wait until the statute of limitations for malpractice has run before filing suit? Yes No
e) Does the firm handle the collection of unpaid fees? Yes No
f) Does the firm refer collection of unpaid fees to a collection attorney? Yes No

2. a) Please indicate the percentage of fees that are over 90 days past due: _____
b) Please indicate the average size of unpaid fees : _____
c) Please indicate the highest amount of unpaid fees: _____

3. Does the firm's engagement letter clearly show payment schedules? Yes No

4. Please explain what actions the firm is taking to reduce the number of suits for fees (such as billing more frequently or taking a higher retainer):

5. a) When evaluating whether a case should be sent for collection, does a senior partner review the file to assess the possibility that a counter claim alleging malpractice might be filed in response? Yes No

If "Yes", who in the firm is responsible for this evaluation: _____

b) When evaluating whether a case should be sent for collection, does the firm wait until the applicable statute of limitations on a potential claim for legal malpractice has expired before filing suit? Yes No

c) **If "No" to a) or b) above, please explain:**

Signature of Firm Principal

Title

Date